Excellent personal tutoring; excellent prospects

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Background

• Ensuring an equitable experience
• Complementing the Leeds Model for Personal Tutoring
• Improving personal support
• Enhancing ability & confidence of Personal Tutors
• Increasing employability
• Attaining better scores on NSS for ‘academic support’ and ‘personal development’
Who did we talk to?

• Learning and Teaching Support Office
• Skills@Library
• Careers Centre
• SDDU
• Learn Higher
• DoSEs
• Personal Tutors
Supporting the student ‘journey’

• Suggested weekly activity
• Links to online resources
• Tailored activities
• Flexible design
• ‘Plan, decide, compete’
Resources are available to view in a variety of ways...

1. You can view the resources by looking at the suggested weekly activities for each Semester by clicking the links below:

<table>
<thead>
<tr>
<th>Level 1</th>
<th>Semester 1</th>
<th>Semester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 2</td>
<td>Semester 1</td>
<td>Semester 2</td>
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<tr>
<td>Level 3</td>
<td>Semester 1</td>
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</tr>
<tr>
<td>MEng*</td>
<td>Semester 1</td>
<td>Semester 2</td>
</tr>
<tr>
<td>MSc**</td>
<td>Semester 1</td>
<td>Semester 2</td>
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</tbody>
</table>

*For students on the 4th year of an integrated Masters degree
**For students taking a standalone Masters course

2. You can browse all resources by theme:

   Employability
   Lifelong learning
   Study skills
   Transferable skills

3. If you know the name of the resource you want to use you can find it in the alphabetical index:

   A-Z of all resources
# Semester 1

Click on the title of the activity to view the resource material for each week:

<table>
<thead>
<tr>
<th>Week</th>
<th>Activity</th>
<th>Theme</th>
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<tbody>
<tr>
<td>Intro Week</td>
<td>Health &amp; safety</td>
<td>Transferable skills</td>
</tr>
<tr>
<td>Week 1</td>
<td>Being a student in HE</td>
<td>Lifelong learning</td>
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<td>Week 2</td>
<td>Understanding plagiarism</td>
<td>Study skills</td>
</tr>
<tr>
<td></td>
<td>Reading and note-taking</td>
<td>Study skills</td>
</tr>
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</table>

## Leeds for Life

Meeting 1 of the Leeds Model for Personal Tutoring should have taken place by around now.

| Week 3    | Organisational skills 1        | Study skills      |
| Week 4    | Referencing 1                 | Study skills      |
| Week 5    | Understanding assessment 1     | Study skills      |

## Leeds for Life

Careers Fair

| Week 6    | Learning styles 1              | Lifelong learning |
| Week 7    | Learning styles 2              | Lifelong learning |
| Week 8    | Reflective learning 1          | Lifelong learning |
| Week 9    | Learning styles 3              | Lifelong learning |
| Week 10   | Referencing 2                  | Study skills      |
How to use the Resources

• By semester
• Broad themes
  ➢ Employability
  ➢ Lifelong learning
  ➢ Study skills
  ➢ Transferable skills
• Dip in and out
Pilot

• Level 1 Civil Engineering compulsory module
• Feedback from staff
• Feedback from students
• Next steps
Dissemination

- Portable format
- Can be tailored to any subject
- Interest from other schools/faculties

http://engineering.leeds.ac.uk/personal-tutorials
Over to you...

- Would you use such a resource in your own Faculty/School/department?
- How would it fit in with your subject area’s approach to personal tutoring?
- What would you do with such a resource; how would you adapt it to meet your needs?
Notes

As of April 2012 the website has been fully updated with online resources and activities, and a suggested curriculum for all 3 undergraduate levels, as well as the integrated Master’s, and a separate one for MSc cohorts.

Please talk to Anthea about gaining access to any of the resources on the website.

Next steps for the project:-

- ensure equal provision for students of PTs throughout the Faculty;
- embed use of the resources in PTs in the Faculty;
- engage with students to help them understand the benefits of personal skills development